# Code of Conduct



THE ORGANISING ACADEMY

2023



# Code of Conduct

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The Organising Academy aims to create an inclusive and diverse community where everyone feels welcome and valued.

Our Code of Conduct provides guidelines to maintain the integrity of The Organising Academy.

Every Member is expected to adhere to the highest standards of ethical practice and professional competence.



#### **Member Code of Conduct**



Members shall conduct themselves with professionalism, honesty, and integrity in all interactions related to their membership at The Organising Academy.



Members will only accept or perform services that they are capable and qualified to carry out.

#### Develop Professionally

Members should continually strive to improve their skills and knowledge to enhance their professional skill-sets.

#### Inclusivity

Members shall not engage in any form of discrimination, harassment, or bullying based on race, ethnicity, gender, sexual orientation, religion, disability, or any other characteristic.



#### Maintain Confidentiality

Members shall maintain the confidentiality of sensitive information and business materials obtained during their membership. Any confidential information should not be disclosed to unauthorised individuals

#### → Be Respectful

Members will treat others with respect, fairness, and courtesy, fostering a positive and inclusive environment.

#### Collaborate

Members are encouraged to foster a collaborative and cooperative atmosphere, promoting teamwork and mutual support among fellow members.

#### Report Violations

Members have a responsibility to report any violations of this code of conduct to the appropriate authorities within The Organising Academy.



### Members must <u>not</u>

- Participate in any offensive, unlawful or unacceptable conduct, or behave in an unprofessional or
- Make any false representations or statements to our platform, any person, or advertise or publish any content that is misleading or likely to mislead, or is otherwise illegal, offensive, vulgar or unacceptable, or which could expose Find An Organiser and its subsidiary companies to liability of any kind.
- Reproduce in any manner or form any copyright material or other intellectual property without authority.
- Represent that you are employed by, or that you are are an agent or contractor of Find An Organiser.

negligent manner.

Failure to comply with this code of conduct may result in the termination of your membership without refund.

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The Organising Academy reserves the right to take appropriate action to address any violations of this code of conduct, including but not limited to, suspension from The Organising Academy.

### **Contact Us**

#### **About Us**

The Organising Academy is a business support platform for Professional Organisers and In-Home Service Providers globally.

We offer a comprehensive membership program that features community networking, a business directory, educational resources, promotional opportunities and targeted social media advertising.

- 1300 409 925
- www.theorganisingacademy.com
- support@theorganisingacademy.com

